

**Instructor Development**

**Instructor: Thomas M. Manson**

**5 Day Course**

**This course conforms to TCLEOSE Course 1014 – Basic Instructor Certification Course**

This course is designed to develop students into competent, capable and compassionate public safety instructors. Effective communication skills, proven teaching methods and leadership fundamentals are emphasized throughout the course with added emphasis on successfully using PowerPoint® software in the public safety classroom.

1. Development of the Instructor Skills - Students have numerous opportunities to hone their instructor skills in front of the class in various challenging assignments. Students will apply their existing knowledge in practical exercises at the beginning and end of each day.
2. Development of Technical Skills - After a review of PowerPoint® basics students are presented with methods to quickly develop their own material into presentations. Other topics include: Adding Pictures, Audio, and Video; Custom Animation and Backgrounds. Students are shown numerous examples of nationally presented training materials.
3. Development of Leadership Skills – Students in class are treated as leaders, who, through their programs will determine the success of their respective agencies. Emphasized are: Program Development, Test Development, Motivation and Persuasion, Instructor/Course Critiques and Evaluations.
4. Other Topics Include: (1) Instructor Responsibility; (2) Dealing with Disruptive Students; (3) Creating Lessons Plans and Documentation that serve the students and the agency for years to come; (4) Training Liability – What is it? Simple steps to reduce it; (5) and much more.

**Notice:** This course conforms to TCLEOSE Course 1014 – Basic Instructor Certification Course and includes all of the following sections by name: The Teaching-Learning Process, The Domains of Learning, Factors Affecting Learning, Phases of the Teaching-Learning Process, Learning Objectives, Preparing a Lesson Plan, Methods of Instruction, Testing and Evaluations, Introduction of Instructional Media.

Police Technical takes special measures to ensure state compliance for Instructor Certifications courses while providing additional materials and exercises to enhance the students' learning opportunities.

About the Instructor: Thomas Manson, a former Patrol Agent with USBP in South Texas, has been a national instructor since 1998. He has worked with thousands of officers across the United States in Instructor Development and Technology related subjects. Recently he was a speaker at the 2006 ILEETA Trainers Conference in Chicago, IL and was a speaker at the 2005 T.C.L.E.O.S.E. Training Coordinators Conference in Corpus Christi, TX.

Who should attend?

This course is designed for public safety personnel who are seeking Basic Instructor Certification in the state of Texas.

**For more information about Police Technical training courses please contact  
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